



This Fall has flown by! Thank you families for your support, input and communication with the staff members and administration. We have had a busy month in November and I am sure everyone is looking forward to a relaxing break after the hustle of the season. Here at ICDC we have had a few unexpected changes most notable the flood in Room 1 and the change in the Administration. As you are all aware from the letter sent out over HiMama by the Board Jody is no longer employed at ICDC. As stated the Board of Directors is in the process of finding a suitable candidate for the Executive Director role. Until such time Sarah Kempt will be the Interim Executive Director. The staff hopes to make these transitions and changes occur smoothly and with as little disruption to families as possible.

**Cold Weather Policy**

Parents, please be advised that we value outdoor play daily for all children at ICDC however during this time of year we must balance this expectation with safety. **Our centre policy clearly articulates that outdoor play will NOT occur when temperatures are -15 degrees or below with the wind chill.** This temperature was determined by Alberta Health Services/ Public Health not ICDC, and therefore we are required to

comply with this regulation as a licensed child care facility. Please ensure that your child(ren) have all weather appropriate wear they may need while at ICDC.



**Winter Closure**

Please mark your calendars for the up- coming winter closure dates at ICDC.

**December 20... We close at NOON** (Late fees will apply as per usual policy for those arriving after noon) Lunch will not be served on this day for the children.

**December 21, 24, 25, 26, 27, 28, 31st..... CLOSED**

**January 1st..... CLOSED**

**We will re-open as per usual school hours Wednesday, January 2th, 2019.**

As a staff, we will take this opportunity to wish you all a wonderful holiday and hope the time away finds you all returning to ICDC safe, well rested, and prepared for the exciting year ahead.

**Seasonal Festivities**

Parents, we will remind you that as a program that values the safety of your child, please understand that should you indulge in office holiday parties and then arrive on site to pick up your child in any state or form of intoxication, you will be denied access to your child until suitable arrangements are made for your safe travels from ICDC with your child. This may mean phoning your spouse, a friend, or a cab. We trust you will understand the difficult position ICDC is in when these situations present themselves on site. We truly appreciate your support in this matter. Enjoy the season!

**Alexandra Centre Society Food Hampers**

Every year the Alexandra Centre Society puts together Christmas hampers for the community. In previous years ICDC families have helped this initiative by donating hams for the hampers. Last year ICDC families helped the Alexandra Centre Society provide 110 hampers to 274 people! This year they are in need of 62 hams. They would like the small, precooked style



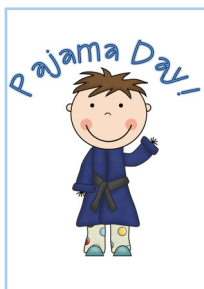
of hams. If you are interested in donating a ham please bring it to the ICDC kitchen by December 18 and we will make sure the Alexandra Centre get them. Thank you all in advance for your generosity.

### Fundraising Fees

The ICDC Board of Directors would like to remind all families that your yearly **fundraising fees are due December 31st** for this school year. ICDC is able to process your payments through automatic withdrawal or cheques. If you choose to do automatic withdrawal please send an email consenting to the removal of the \$500 though the same system we use to process fees. If you have already made your payment then thank you. Tax receipts for this contribution will be ready for parent distribution in February along with your yearly child care receipt for income tax purposes. Should this payment be of issue for you in any way, please feel free to contact either an ICDC Board Member or Sarah in confidence.

### Festive Thursday December 20th

On our last day of class before the winter break we invite the children in attendance to wear their Pajamas and have a relaxing and casual morning. We will be having a small treat of hot chocolate as well.



### Child Seasonal Absences

Should you plan on starting your Christmas/ Winter break earlier than our posted closure date of December 20th (Noon), it would be greatly appreciated if you could inform your child's teachers of your plans as we too would like to let our staff take time for travel during the holiday season. This information ensures ICDC is staffed appropriately based on the number of children we might have attending on any given day. Sign in sheets for early closures will be posted in all rooms on December 7 for this purpose. You can also let us know via HiMama. We appreciate your support as always.

### ICDC Board Meeting Thursday, December 12

5:30pm in Room 3  
Everyone welcome as always!

## SCHEDULE

#### December 12, 2018

ICDC Board Meeting @ 5:30pm

#### December 18, 2018

Deadline for ham donations for Alexandra Centre Society.

#### December 20, 2018

ICDC early closure (NOON) and last day before Winter break.

#### December 25, 2018

Merry Christmas!

#### December 31, 2018

Fundraising fees due

#### January 1, 2019

Happy New Year!

January 2, 2019

ICDC re-open, regular operating hours.



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**Alexandra Centre Society**  
A Heritage of People Meeting People

## What's Online?

Find our monthly newsletter, calendar, menu, important dates, and much more.

[www.inglewoodchilddevelopment.ca](http://www.inglewoodchilddevelopment.ca)