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### Cold Weather Policy

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Parents, please be advised that we value outdoor play daily for all children at ICDC however, during this time of year we must balance this expectation with safety. Our centre policy clearly articulates that **outdoor play will NOT occur when temperatures are -15 degrees or below with the wind chill**. This temperature was determined by Alberta Health Services/ Public Health not ICDC, and therefore we are required to comply with this regulation as a licensed child care facility. For all children to be able to successfully participate please remember **all appropriate outdoor wear** (coat, snow pants, hat, mitts, boots). Parents please be aware that if the conditions to our playground are too wet or icy they will not be taken outside.




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### Room 1 Update

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The expansion of the centre with a new room and office on the mainfloor is complete. We

have been approved by Health and are awaiting the final certification from Licensing. If all goes accordingly we will be able to open Room one by the 3rd week of January.

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### New Staff

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In preparation for opening our new room we have hired new educators to fill in spaces. ICDC welcomes Sarbjeet to Room 2 and Tessa to Room 5. We have also made some slight staffing changes within 2 rooms. Vera from Room 5 will be joining Bibi Sarah in Room 1 when it opens. Until that time you might see Vera in Room 2 getting to know the toddlers and their routine. Because of the new Educators parents please be understanding if they ask you for ID. They are trying to familiarize themselves with all our families and the procedures of our facility.

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### Fundraising Fees 2017 - 2018

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Fundraising Fees were DUE December 31 2017

As outlined in your signed copy of the ICDC Parent Orientation Handbook. All parents are required to submit an annual fundraising fee to ICDC which is payable by December 31 2017. We have a number

of families who still have not provided this payment. Please contact Jody to work out a method of payment. Tax receipts will be made available to all parents in mid February 2018.

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### Parent Conduct

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We would respectfully request that parents understand that at **NO TIME** will ICDC release any child into the care of any parent/guardian that may be under the influence of drugs or alcohol. Emergency contacts will be notified to arrange pick up of both the child and parent/guardian. Verbal or physical abuse of any person associated with ICDC will not be tolerated, and will result in immediate termination of all childcare arrangements with ICDC with no prior notice provided. We appreciate your understanding and co-operation in this matter.

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### Music & Yoga

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Our enhancement programs (Yoga and music) will resume the second week of January. As always music will take place on



Tuesdays starting January 9 and yoga on Thursdays starting January 11.

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## Parent Involvement

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Parents please remember, as per your signed copy of the ICDC Parent Orientation Handbook, it is your responsibility to check the website each month for the menu, the monthly events calendar and general information. HiMama is another quick and easy way for parents to communicate late arrivals & early pick ups from school, and changes to authorized departures to your child's teacher.

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## Reminders

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During drop off and pick ups we ask that Parents and children NOT go into the kitchen. There is food prep going happening with the stove and oven being on. It is a small space and we ask that you be mindful that it is not a safe place. If you want to say good morning to Shari please do so at the door and then move to your lockers. If you need to get into the office to see Jody please do so after you have dropped off your child in their room. Thank you for your cooperation.

# SCHEDULE

## January 2 2018

ICDC re-opens with regular operating hours

## January 9 2018

Music classes resume

## January 11 2018

Yoga classes resume

## January 24 2018

ICDC Board of Directors monthly meeting  
5:30pm @ICDC

## February 16 2018

ICDC CLOSED - Staff PD DAY

## February 19 2018

ICDC CLOSED - Family Day

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[www.inglewoodchilddevelopment.ca](http://www.inglewoodchilddevelopment.ca)

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## What's Online?

Find our monthly newsletter, calendar, menu and important dates

[www.inglewoodchilddevelopment.ca](http://www.inglewoodchilddevelopment.ca)



**Alexandra Centre Society**  
A Heritage of People Meeting People